

Principal: Nicola Cooper BA (Hons), NPQH

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Kepier
Believe in you

January 2019

Dear Parent/Carer,

I would like to invite you to join us, in our brand new school building, at the **Year 11 Parents' Evening on:**

Wednesday 6th February 2019, from 4.00 - 6.00pm.

This will be the final parents' evening for Year 11 and you are encouraged to attend to discuss your son / daughter's progress with his / her individual subject teachers and to discuss the particular demands and deadlines for each course. Your son / daughter's final report will also be available to collect.

Subject leaders will be available during the evening to answer any queries you may have. There will also be an opportunity to speak with your child's year manager, senior pastoral leaders and members of the senior leadership team; appointments are not needed for these staff.

There are appointment sheets in your child's planner and he/she has the responsibility to ask teachers for an appointment. Please note that parents' evenings are usually very busy; please turn up for appointments on time and spend no more than 5 minutes with each member of staff. If you need longer, we will be happy to arrange follow-up discussions, either in person or by telephone.

A number of post-16 providers will be available for informal discussions throughout the evening.

If you have any problems or questions, please do not hesitate to contact Mr Tait, Year Manager.

Please also be aware that your son / daughter will be issued with important exam information in early April.

I do hope you will attend and I look forward to seeing you, with your son/daughter, on Wednesday 6th February 2019.

Yours sincerely,

Mrs N Cooper
Principal

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Dairy Lane, Houghton-le-Spring,
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Company Registered in
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Registered Number 07693870

