PERSON SPECIFICATION

Post: Network Manager

FACTOR	ESSENTIAL	DESIRABLE	ASSESSMENT
SKILLS, KNOWLEDGE AND APTITUDES	➢ Work independently and as part of a team to successfully resolve ICT problems. ➢ Excellent organisational skills enabling planning, prioritising and delivering of work to tight deadlines. ➢ Excellent communication skills, verbally and in writing, with a range of people. ➢ Deliver required outputs within specified timescales in accordance with relevant installation standards. ➢ Demonstrate good understanding of MS Windows applications and operating systems. ➢ Demonstrate a proven track record of developing and maintaining positive working relationships with colleagues and stakeholders, both internal and external.	➢ A knowledge of reporting tools in providing management information. ➢ A knowledge of Microsoft Servers including System Center and Server 2012. ➢ A knowledge of educational web filtering systems, ie Smoothwall. ➢ A knowledge of Google cloud based technologies, ie GSuite for Education. ➢ A knowledge of educational management information systems, ie SIMS. ➢ A knowledge and understanding of telecommunications principles.	Interview Application Form Tests References
QUALIFICATIONS AND TRAINING	➢ Grades A-C in English Language and Maths GCSE (or equivalent). ➢ Commitment to professional development and awareness of development required for all aspects of the role.	➢ Training in any of MS Windows, MS Server, Smoothwall, GSuite, SIS, ITILS, FITS.	Application Form Certificates Interview

EXPERIENCE	- Experience in an ICT environment. - Experience in a relevant role. - Support, implementation and integration of ICT Applications. - Working in a customer focused service. - Delivering to agreed service levels, quality and timescales. - Technical knowledge and experience using Windows. Server, Active Directory, Group Policy, System Center. - Experience in supporting different mobile devices. - Good knowledge of data protection issues and e-safety. - Experience of firewall appliances.	- Experience and understanding of working in an educational environment. - Experience of working with a range of service users to share information and agree action. - Training in any of the technologies outlined above. - Knowledge of systems integration tools, methods and standards. - Knowledge of Cloud Computing and BYOD solutions. - Familiar with school based MIS systems.	Application Form Interview References
DISPOSITION	- Able to form effective relationships with a wide range of people. - Empathy with learners. - Able to work on own initiative. - Developing and maintaining positive working relationships with clients and colleagues. - Excellent oral communication skills. - Understanding of working within a performance management framework. - Ability to acquire new skills.	- Participative style. - Self-directed with a high level of personal drive. - Strong personal commitment to the school's values. - Commitment to achieving excellence through continuous improvement. - Keen to embrace and deliver change. - Understanding of the school's equal opportunities policy, applying this in the workplace and the effect on delivery of services to customers.	Interview References
SPECIAL REQUIREMENTS	- Ability to work flexibly (early/late) to meet school operational requirements. - A strong interest in and commitment to continuous personal learning and development. - Enhanced Disclosure and Barring Service check. - Good attendance/timekeeping record. - Occupational Health Clearance.	Must be prepared to work planned and occasional overtime when required.	Application Form Interview