



Kepier
Believe in you

Policy Statement

Draft Alternative Off-Site Education Provision

- **Produced By: Mrs D Walker**
- **Ratified By: F&GPC date**
- **Review Date:**

Mr I Green
Chair of the Governing Body

Alternative Off-Site Provision is educational provision for learners who are not accessing mainstream education for a variety of reasons.

Rationale

Where a learner's key talents are not being developed through the national curriculum within a mainstream setting, Kepier recognises that mainstream education is not suitable for all and that individual strengths and weaknesses need to be supported and challenged.

Alternative off-site provision is a strategy to avoid permanent exclusion, a means to support those at risk of permanent exclusion and a behaviour intervention for those who have one or more fixed term exclusions and/or have reached the Behaviour Support Governor Panel on the behaviour intervention plan.

To increase attendance and engagement alternative provision will provide a different setting, offering a broader choice of subjects and activities within the national curriculum whilst working towards appropriate qualifications. Learners will have access to GCSE and vocational qualifications while developing practical and social skills.

Where learners are given more independence and responsibility for their learning they are often more motivated to attend, achieve and raise self-esteem.

Principles

Learners who are referred to the alternative provision remain on the school roll and the school will fund the placement. The school remains ultimately responsible for the learner, the offer of alternative off-site provision is a commitment by the school to an inclusive approach to education.

The qualifications delivered will be nationally recognised and will enable progression to further education.

Learners referred to off-site provision will be referred on the basis that this provision is more appropriate than the school can provide.

If a placement breaks down and a resolution cannot be reached, the learner will be expected to return to mainstream education within the school.

The necessary service level agreements will be in place for off-site alternative provision and will include procedures for ending the contract.

There will be the expectation that once offered an alternative off-site placement learners must attend, failure to do so will result in the same consequences as within school. Attendance will be monitored closely through Serco and accurate attendance data will be recorded by the appropriate staff.

All professionals have a statutory responsibility to safeguard and promote the welfare of children and young people, the tracking and reporting of attendance at the alternative off-site provision is an essential component in achieving this.

There is an expectation that any safeguarding concerns are raised with the Designated Lead for safeguarding at the school and that all alternative off-site providers adhere to the safeguarding policy held by the school.

It is the joint responsibility of the school and the provider to arrange an appropriate health and safety audit of the premises

Procedure

Kepier will arrange a meeting involving all relevant parties, including parents/carers and other external agencies as appropriate.

School staff will clearly explain to families the reasons why the alternative off-site provision is being offered. Where the placement is offered as an alternative to permanent exclusion this will be made clear to parents/carers to enable them to make informed decisions. If the offer of an alternative off-site placement is refused as an appropriate alternative to permanent exclusion, the Principal will need to decide whether to proceed with the original exclusion.

Learners and parents/carers will sign an 'Off-Site Alternative Parenting Contract' (see attached). Responsibilities for supporting the learner and timescales for reviewing the contract must be agreed during the initial meeting.

Learners must attend the alternative off-site provision as required and parents/carers will be expected to support this. The provider will contact the school whenever the learner is absent. The school will then make contact with parents/carers to resolve any issues to ensure regular attendance is achieved. If this is unsuccessful the school's AWO will be contacted for advice. If necessary a referral should be made to the AWO and other agencies as appropriate. The school will formally monitor attendance, update records and maintain weekly contact with the provider.

If the placement is not successful or if the learner is not attending, a formal meeting will be held involving the school, parent/carer, learner and other external agencies as appropriate, to reinforce the expectations of the original agreement while seeking feasible alternatives.

Should a learner be permanently excluded from the alternative off-site provision placement, a meeting will be convened involving the school, the family and other external agencies as appropriate to determine the future education of the young person.

Any agreement around alternative off-site provision will be regularly reviewed. Timescales and responsibilities for reviewing the agreement will be clear to the professionals and the family and will occur every term.

The success and impact of the placement will be measured against the learner targets set during the termly meeting. Examples of these could include: attendance, engagement, behaviour, academic progress and achievement.

This policy should be considered in conjunction with:

- Behaviour Intervention Plan
- Individual Behaviour Plan
- Pastoral Support Plan
- Positive Handling Plan



Kepier/Home Agreement for Learner in S2L

The aim of this agreement is to clearly set out the expectations of learner, parent/carers and staff through effective partnership working.

Learner

I _____ agree that I will:

- attend school every day (unless I am genuinely ill)
- arrive at school on time (8.25am) every day
- not swear at any member of staff
- not argue with or answer back to any member of staff
- speak to all staff in a respectful manner
- speak to other learners in a respectful manner
- follow all instructions given, when given
- not be defiant to any member of staff
- stay within the designated timetabled rooms

If you meet these targets on a daily basis, you will be allowed to attend your Alternative Provision that afternoon.



Kepier

The school will:

- allow _____ to attend Alternative Provision each afternoon of targets are met.
- update parents/carers on a regular basis with information about _____'s progress and behaviour.

Parents/Carers

Parents/Carers will:

- speak to _____ about behaviour on a daily basis.
- be contactable at all times to support the Academy in dealing with _____'s behaviour.
- support the Academy in dealing with _____ at S2L, if _____ is unable to adhere to the rules set out in this agreement.
- support the Academy in arranging a Managed Move or alternative of _____'s place in S2L breaks down.

Signed:

Learner: _____ Date: _____

Parent/Carer: _____ Date: _____

Senior YM: _____ Date: _____

Vice Principal: _____ Date: _____